Lincoln Public Library District
Board Of Trustees Meeting
July 18, 2024

I. Call to Order

The meeting was called to order at 5:31 pm by President Rohrer.

Members Present:

John Aton	Kathy Papesch
Ed Jeffries	Susan Rohrer
Keith Leesman	Thomas Zwilling
Roger Michelson	

Also Attending:

Mike Starasta	Donna Cunningham
Caroline Kiest	

II. Additions to the Agenda: None

III. Executive Session: None

IV. Public Comments: None

V. Approval of Minutes

Keith Leesman made a motion to approve the minutes of the June 20, 2024 meeting as submitted. Motion was seconded by Roger Michelson and approved.

VI. New Business

A. Monthly Financial Reports

Mike Starasta reported that no response had been received from Jessie at Abbott regarding questions arising from the financial reports last month. The current month financial report was incomplete. Kathy Papesch volunteered to meet with Abbott to discuss various issues regarding the financial statements and report back to the board at the next meeting. Since the financial statements were incomplete there was no motion to approve the report.

B. Donna Cunningham Report:

Keith Leesman inquired about a balance of approximately $1,500 in the summer reading program. Donna indicated that there were a number of expenses still to come (i.e. tee-shirts) that would use up most of the current balance. The library has received a number of donations in memory of Deb Short and a thank you letter is being drafted to be sent in recognition of the donations. Several possible purchases for the children's department using the donations are under consideration.

C. Caroline Kiest Report:

Elaine Humbert is sorting the book sale stock. Books are being sorted by topic and author. This should be a great convenience for patrons.

There is a new part time employee, Alex Bergin.

VII. Old Business

A. Maternity Leave

Mike Starasta reported that he has gotten responses from other libraries regarding their policies. Most only hold the job open for part time employees and pay maternity leave only for full time employees. He will have a firm proposal for a formal policy at the next board meeting.

B. Financial Questions

No answers were received from Abbott.

VIII. Director's Report

A. Chair lift is operational again after being out of service for about two weeks due to a snapped bolt, possibly due to excess weight. Susan Rohrer asked about possible alternatives but there appear to be none. Current lift cost about $71,000 to install and was the least expensive alternative. There are very few other companies in that line of business.

B. Alarm system was continuously beeping. Johnson Controls checked system and discovered it was the signal for a software update which has now been performed.

C. Budget proposal is less than the prior year. Primary reasons are one less full-time employee and lower CPI assumptions. Total budget is under $800,000 so a full audit will not be mandated. Kathy Papesch inquired whether answers to the questions regarding current year financial statements will affect the budget. No motion on the budget is required at this time. It must be approved at the next board meeting.

D. As yet, no vendor has made a proposal to repair the roof on the Carnegie building. Keith Leesman inquired about approaching the company working on the bandstand in the park across the street.

E. Keith Leesman inquired about further sesquicentennial plans. There will be a presentation at next month's meeting by Ashley.

IX. Adjournment

Amotion to adjourn was made by Roger Michalson and seconded by Thomas Zwilling. The motion carried. The meeting adjourned at 6:30 pm.

Submitted by,

John Aton