

Lincoln Public Library District
Board of Trustees Meeting
July 17, 2025
5:30 PM

I. Call to order

The meeting was called to order by Acting President Roger Michalsen at 5:30 PM.

Members Present:

Ed Jeffries

Roger Michalsen

Susan Rohrer

Kathy Papesch

Tom Zwilling

Also Attending:

Mike Starasta

Donna Cunningham

Caroline Keist

Dan Dugan

Kevin Stumpf

Public Attending: None

II. Additions to the agenda: Add Swearing in of new board member

: Add Lighting Presentation by Kevin Stumpf

A. Dan Dugan was sworn in as a member of the Lincoln Public District Library Board of Trustees.

B. Kevin Stumpf presented a LED Lighting Proposal for both the Carnegie building and the Annex building. A discussion was held after Mr. Stumpf left, and the proposal was tabled for vote until the next board meeting.

III. Executive Session – including 5 ILCS 120/02 (c)(1) and/or (6)

There was no Executive Session

IV. Public Comments: None

V. Approval of the minutes/corrections

There were no corrections to the minutes for the June 26, 2025 Board Meeting. Tom Zwilling made a motion to approve the minutes. Motion was seconded by Kathy Papesch. Motion approved.

VI. New Business:

A. Financial Report

The financial report as reviewed as prepared. There was a brief discussion concerning the Corp Fund Levy on pg 8, it looks like new year tax money coming in. Kathy Papesch made a motion to accept the report, and Susan Rohrer seconded the motion. Motion carried.

B. Donna Cunningham's Report

The summer reading program has been well received. The staff has been adding lots of new material. They have received 4 STEM kits, and plan to incorporate them into the fall STEAM program.

C. Caroline Keist's Report.

She reported on the usage statistics of the library. There was a craft time held at the Carnegie Building on June 28, 2025. Ashley assisted with the craft projects. Also held a lawn social outside the Carnegie Building. Nichole weeded out more CDs. Adult summer reading doing well.

D. A Lighting Proposal from Kevin Stumpf was presented. See Above.

Mike will check with Abbott Accounting as to where the payment for the new lighting should come from.

E. The board approved the date for The 1902 Club Annual Celebration on October 18, 2025. Motion was made by Susan Rohrer and seconded by Ed Jeffries. Motion carried.

VII. Old Business/Feedback and Follow-up

A. As indicated above, Dan Dugan was sworn in as a member of the Lincoln Public Library District Board of Trustees.

B. Replacement board members. At this time 2 more board members are being sought after. All potential members should be directed to see Mike Strasta.

C. Misc. A short discussion was held about security for the Annex with clients coming in the Broadway doors when the Annex is closed. It was decided at this time to lock the room doors at closing as a precaution. Donna to get keys made to lock the doors at night.

D. The water fountain in the Carnegie Building was replace with a new unit. The comments on it have been very favorable.

E. The financial audit is on going.

F. It was brought to the attention of the Board about a potential problem with the masonry on the west side of the main entrance. Further examination to be done.

VIII. Director's Report

- A. Mike reported he will be on vacation the first week of August.
- B. A preliminary budget for **FY 2026 - 2027** was presented to the Board. It will be on display for public comment at 5:00 PM the night of the next Board meeting. The Board will vote on it that evening.
- C. A discussion was held to replace a Cricut cutter for Ashley, since hers has been used so much by the Library that it no longer functions properly. A motion was made by Kathy Papesch and seconded by Tom Zwilling to provide her an allowance not to exceed \$250.00 for her to buy a new replacement.

IX. Adjournment

A motion to adjourn was made by Tom Zwilling and seconded by Kathy Papesch. Motion carried. The meeting adjourned at 6:37pm.

Respectfully Submitted by

Ed Jeffries

Acting Secretary