Lincoln Public Library District
Board of Trustees Meeting
May 23, 2025
5:30 PM

I. Call to order
The meeting was called to order by President Rohrer at 5:35 PM.

Members Present:

Ed Jeffries	Roger Michalsen	Susan Rohrer
Kathy Papesch	Tom Zwilling	

Also Attending:

Mike Starasta	Donna Cunningham	Caroline Keist

Public Attending:
Curtis Fox

II. Additions to the agenda: Add approval of April 9, 2025 Committee Meeting minutes.
Add Ed Jeffries to be sworn in as a member of the Board of Trustees.

III. Executive Session – including 5 ILCS 120/02 (c)(1) and/or (6)
There was no Executive Session

IV. Public Comments:
Curtis Fox presented the Board with a monetary donation. The Board thanked Mr. Fox for his donation.

V. Approval of the minutes/corrections
There were no corrections to the minutes for the April 17,2025 Board Meeting. Tom Zwilling made a motion to approve the minutes. Motion was seconded by Kathy Papesch. Motion approved.

There we no corrections to the minutes of the April 9, 2025 Committee meeting of the Board. Roger made a motion to approve the minutes. Motion was seconded by Kathy Papesch. Motion approved.

VI. New Business:

A. Ed Jeffries was sworn in as a member of the Lincoln Public Library District Board of Trustees after being elected to the position.

B. Financial Report

The financial report as reviewed as prepared. There were no questions about it at this time. Tom Zwilling made a motion to accept the report, and Roger Michalsen seconded the motion. Motion carried.

C. Donna Cunningham's Report

She is getting things organized for the summer reading program. She as purchased ramps and other magnetic items to use with the magnetic white board that was moved from a rented office into the main area of the annex, where children can learn about slope, momentum and gravity.

D. Caroline Keist's Report.

She reported on the usage statistics of the library. The Peep Diorama contest was completed with 8 participants.

VII. Old Business/Feedback and Follow-up

A. Vote on rental space. A motion was made to rent the room to Juliann Papesch for her Chiropractic Practice. The motion was made to accept by Tom Zwilling and seconded by Roger Michalsen. Motion carried.

B. Replacement board members. At this time 2 more board members as being sought after. Curtis Fox commented he might be interested. All potential members should be directed to see Mike Strasta.

C. Misc. A short discussion was held about security for the Annex with clients coming in the Broadway doors when the Annex is closed. It was decided at this time to lock the room doors at closing as a precaution.

VIII. Director's Report

A. Non-Resident Fee. A motion was made by Tom Zwilling to continue the non-resident fee of $93.00, seconded by Kathy Papesch. Motion carried.

B. Financial Audit. The firm of Striegel Knoblock & Company LLC has been contacted about the needed for the audit. Awaiting confirmation.

C. Library Conference. Mike will be attending the conference in June.
D. A bill for paint for the new tenant was approved for payment. A bill for lumber and screws to build the new storage unit for the Annex was approved for payment. The Board was informed that we needed more than just one person with the authority to sign checks. It was determined that Susan Rohrer and Caroline Keist be added as authorized signatures on the account. A motion was made by Roger Michalsen to add Susan and Caroline to the account as authorized to sign checks and seconded by Kathy Papesch. Motion approved.

IX. Adjournment

A motion to adjourn was made by Tom Zwilling and seconded by Ed Jeffries. Motion carried. The meeting adjourned at 6:40pm.

Respectfully Submitted by

Ed Jeffries

Acting Secretary