LINCOLN PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES: February 15, 2024

I.CALL TO ORDER: The meeting was called to order by President Leesman at 5:35 pm.

Members Present: Keith Leesman, Tom Zwilling, John Aton, Kathy Papesch and Roger Michalsen

Also Attending: Mike Starasta, Caroline Kiest and Donna Cunningham

Absent: Ed Jefferies

II. Additions to the Agenda

a. Library Annex Sign. Mr. Zwilling mentioned that the sign over the alley entrance to the Annex needs attention…paint.

b. Director Starasta mentioned an email concerning the Library energy contract. He said he will discuss this in the Director's Report.

III. Executive Session: No items were needed for an Executive Session.

IV. Public Comments: There were no public comments.

V. New Business

a. Monthly Financial Reports

1. Mr. Leesman expressed a concern about having enough funds to finish the year.
2. Mr. Leesman mentioned that we still have Feb., March, April, May and June.
3. Mr. Aton mentioned that it seems like the roof expenditure ($134,000 as opposed to $520,000 should leave us with $34,000.
4. Ms. Papesch also pointed out that last month we transferred only a part of the surplus.
5. Mr. Aton pointed out that we had received about $632,000 and should receive $691,000 leaving $60,000+ still anticipated.
6. Mr. Starasta said he was sending an email to Abbott's Accounting from the meeting.
7. Mr. Leesman added that perhaps Abbotts could give us some aid in how to read the financial reports.
8. Comments were made concerning the amount of money available but not transferred as yet.
9. Mr. Aton made a motion to accept the Financial Reports. Mr. Zwilling seconded.

   The Motion carried.

VI .Donna's Report…Donna described the internet usage and cause for it to be less.

1. She gave details on the various activities available at the Annex.

   a. Crafts b. 'Scavenger Hunt c. Coloring sheets d. Calendar

   e. Dungeons and Dragons are offered for Jr. High and H.S. participants' weather had an impact on numbers; a snow day had an impact as well as 'extra-curricular activities (Theater and Scholastic) hurt attendance.

Donna reported that four to six participants is the usual.

2. Donna asked about the Belltone counter and if the Library owned it.

She said the Annex could use the counter as well as other furniture.

Mr. Starasta said that the counter was Heartland's and they left it to us.

VI Caroline's Report

1. Caroline entertained questions about the 'color coded' report sheets.
2. She explained about the Inter-Library Loan numbers…

a. Ms. Rohrer asked if the checked out items trend is examined.

1. Caroline explained that the information is on items going out and that fiction items are not predictable.
2. Caroline will get more data on items coming in…

VII. Old Business

1. Grayco finally got back to Mr. Starasta. They are scheduled to come next TUESDAY.

'Drew' is coming at 11:00 AM. Mr. Starasta remind that no more than three Board members can also attend because of upsetting the quorum.

a. Mr. Starasta reported that grants in the past had been sought but we were denied based our financial reports.

1. Ms. Rohrer suggested that we could ask the Carnegie Foundation once we have more accurate figures for the project. Mr. Starasta reported that Lincoln City Government was asked for a grant on the past project but we did not receive any funds.
2. Ms. Rohrer stated that we have a pallet of roofing tiles in storage. Grayco could be made aware that these exist. Mr. Leesman said that they had been stored in the City building that was recently torn down nearby. He said he believed they are in a Chicago St. Building.

2. New Plaque. The new plaque was delivered by Mr. Pineda. Mr. Sumrall was contacted about names to include.

3. Mr. Michalsen reported that NBC News reported that recently an Oakland, CA H.S. student had used their school 3D printer to make a firearm. Both Caroline and Mike offered that the new 3D printer can be programed to not allow specified items to be created. The user may be asked to provide a flash and Library personnel could then print.

VII. Sesquicentennial Ideas.

1. Mr. Starasta suggested that we focus on Three Goals and look for activities to connect the goals.

2. The March Committee Meeting could be used to discuss which goals.

3. Ms. Rohrer was supportive of the luncheon seminar format.

4. Mr. Starasta suggested Three Goals

   a. Awareness of the Library's collection

b. Awareness of the Library's various activities for all ages of patrons

c. Awareness of the role of the Library in the community.

5. Misc.

a. Our 3D printer is not set up as yet.
b. Belltone space.
    1. Try to RENT first
    2. Discussion between Mike, Caroline and Donna IF
    3. The use should be 'Family Friendly'.

VIII. Director's Report

1. Additional Part-Time Position

a. Youth Services (Annex)

1. Creative/Artistic/Innovative	4. Work well with public/staff
2. Work with small children	5. Able to bend/lift
3. Can plan/implement programs	6. Social Media ability

b. Proposed hours: M: 9:00 – 5:00, T, R: 9:30 - 5:30 W: 9:30-2:00 $15/hour

c. Motion to add an additional part-time Youth Services Dept. librarian

Made my Mr. Michalsen; Second: Mr. Zwilling

d. MOTION Carried

2. Programming…

a. THIS Saturday: Andrew Snorton will present his Fossil Exhibit program

b. The 29th The Diversity, Equity and Inclusion Committee will present a

Program focusing on the works of Langston Hughes…Primarily readings.

c. Scanner Update: The scanner will be available in the next week or two. It will be possible

to hook up to a computer.

d. MISC: Today, Mr. Starasta was contacted by our energy provider, Integrity Energy.

1. We signed a three year contract in 2023 with Direct Energy.

2. Ashley Otterbacher, Supervisor, offered some savings could be gained with a

new Three Year renewal. 12 Months: $.112; 24 Months: $$.11; 36 Months: $.109

Our Current Rate is: $ .1124.

3. Mr. Aton commented: Is this an extension for 12 months from the original program?

Does the program cover both buildings?

4. After much discussion, Mr. Aton made a motion to accept the Integrity Energy bid at the $ .109 rate at the discretion of Mr. Starasta. The motion was seconded by Mr. Zwilling. Motion carried

IX, Adjournment. Mr. Aton made the motion to adjourn at 6:40 PM. Mr. Zwilling seconded the motion, Motion carried.