

**LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING**

**January 16, 2025
620 Broadway St**

PRESENT: Susan Rohrer, Thomas Zwilling, Keith Leesman, Roger Michalsen, Kathy Papesch

ALSO PRESENT: Mike Starasta, Caroline Kiest, Donna Cunningham, Dara Entwistle

1. CALL TO ORDER: Rohrer called the Lincoln Public Library Board of Trustees meeting, January 16, 2025 at 5:30 pm.

2. ADDITIONS TO THE AGENDA: None

3. EXECUTIVE SESSION – Including 5 ILCS 120/02(c)(1) and/or (6): at the end of the Library Board meeting.

4. PUBLIC COMMENTS: Dara Entwistle discusses her moving into 620 Broadway office space and her problems with Xfinity.

5. APPROVAL OF THE MINUTES/CORRECTIONS: Zwilling asked for a motion to approve the Lincoln Public Library Board of Trustee minutes for December 19, 2025. Papesch seconded. Motion carried 5 – 0.

6. NEW BUSINESS

- a. Monthly financial reports:** Zwilling asked for a motion to approve the December 31, 2025. Leesman seconded. Motion carried 5 – 0.
- b. Report from Donna:** Papesch asked Cunningham why she contacts other libraries about Summer Reading Programs. Cunningham explains it helps to cut down costs. Cunningham said Dara Entwistle donated 5 boxes of chip for the children's programs.
- c. Report from Caroline:** Zwilling asked Kiest about the Book Sale money. Kiest explained the money was for one day. Michalsen inquired about what happens to the leftover books from the sale. Kiest said she is working on it.

8. OLD BUSINESS/FEEDBACK AND FOLLOW-UP

- a. **Carnegie Roof:** Starasta passed 2 bids out to the Board members Rohrer and Papesch read over the bids. Papesch said have Messing Roofing assess and do small repairs. (Previously been approved for \$3,800) Kreiling Roofing is \$16,000 for some repairs. Zwilling said the main point is to get the leaks fixed. Starasta will contact Messing Roofing.
- b. **Mystery Theater:** Starasta said not much has been done do to Ashley being sick.
- c. **Misc.:** None

9. DIRECTOR'S REPORT

- a. **Winter Reading Program:** Kiest briefly explains the Winter Reading Program. Nichole and Hannah put the bags together.
- b. **Employee evaluation:** discuss in Executive Session
- c. **Misc.:** None

Zwilling asked for a motion to go into Executive Session. Michalsen seconded. Motion carried 5 – 0.

Kiest, Cunningham exit at 6:15 pm

A motion was made by Zwilling leave Executive Session. Leesman seconded. Motion carried 5 -0.

10. ADJOURNMENT: Zwilling motioned to adjourn the meeting. Papesch seconded. Motion carried 5-0. The meeting adjourned at 6:50 pm.

Respectively submitted,

Caroline Kiest
Recording Secretary