

**LINCOLN PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

**April 21, 2022**

**620 Broadway Street**

**PRESENT:** Susan Rohrer, Keith Leesman, Tim Bacus, Bill Vinyard, Thomas Zwilling

**ALSO PRESENT:** Mike Starasta, Caroline Kiest, April Jensen, Donna Cunningham

**1. CALL TO ORDER:** Rohrer calls the Lincoln Public Library Board of Trustees Meeting to order at 5:30 pm.

**2. ADDITIONS TO THE AGENDA:** None

**3. EXECUTIVE SESSION – Including 5 ILCS 120/02(c)(1) and/or (6):** moved to the end of the meeting.

**4. PUBLIC COMMENTS:** None

**5. APPROVAL OF THE MINUTES/CORRECTIONS:** Zwilling asked for a motion to accepting the Lincoln Public Library Board Meeting minutes for March 17, 2022. Leesman seconded. Motion carried. Motion carried 5 – 0.

**6. NEW BUSINESS**

**a. Monthly financial reports:** Vinyard asked about Vanguard. Starasta said Vanguard is an alternate electricity source. Leesman asked if Vanguard and Ameren are billed separately. Starasta said yes. Zwilling asked about internet service from CCA and if the Library staff was satisfied with their service. Starasta said yes. Bacus asked why we use CCA. Starasta said because it was a local service. Zwilling asked for a motion to accept the Financial reports, March 31, 2022. Vinyard seconded. Motion carried 5 – 0.

**b. Report from April:** Jensen asked if the Board had any questions about her report. Leesman asked if the local VHS could be converted to DVD. Jensen is looking into getting them converted. Bacus asked about getting current movies on DVD. Jensen said current movies are now streaming. Jensen said we are getting classic movies that are not streaming. Rohrer asks the cost of fixing the front door lock in the Annex Building. Jensen said the cost of replacing the lock would be expensive and each new key would cost around \$200.00. Jensen said to keep the cost to repair the lock around \$150.00.

**c. Report from Donna:** Cunningham asked if the Board had any questions about her report. Leesman asked Cunningham what amount is needed for the Summer reading program. Cunningham said so far the Summer Reading Program has received

\$2,900.00. Zwilling asked about the Mt. Zion Lutheran school program using worms. Cunningham said the story time book is about worms coinciding with Earth Day. Cunningham talks about Christian Child care and Central school coming to the Library for programs. Cunningham said Ashley is getting prizes from vendors downtown Lincoln businesses for the Summer Reading Program.

- d. Report from Caroline:** Kiest asked the Board if they any questions about her report. Rohrer said she liked the display in the Carnegie building. Kiest said the crafts are from local Lincoln women.

## **7. OLD BUSINESS/FEEDBACK AND FOLLOW-UP**

- a. Tile work:** Starasta said he hasn't gotten response from Ackerman.
- b. Heartland Building ideas/ Architect/Future Use:** None
- c. Statement of Economic Interest:** Starasta needs the Board members fill them out, due May 2, 2022. Bacus said the form is not user friendly.
- d. Misc.:** Starasta said the insurance company came by to the Library to evaluate the buildings and will send copies of the form. The insurance agent didn't mention about putting yellow tape on the steps or putting barriers around the lights. Leesman asked about the gentleman wanting to rent the front room at 620 Broadway. Vinyard explains to the Board the lease agreement for the room.

## **8. DIRECTOR'S REPORT**

- a. Roof issues:** Starasta said he got hold of Henson Robinson, they finally got back to him and said they didn't realize the Library needed an estimate. Leesman said there needs to be another roof bid. Rohrer asked Jensen said if there are any more leaks. Jensen said yes more leaks are appearing. Rohrer said if the cost is over \$20,000.00, the bid must be put in the newspaper. Bacus said more bids must be put out there. Starasta asked Vinyard if there are any other commercial roofing companies. Leesman said to contact Collins Roofing.
- b. Boiler issues:** Starasta said Mark Leith came by to look at the boiler in the Carnegie building. Bacus said Leith Plumbing needs to give a paper bid.
- c. Misc.:** Rohrer asked about the repair for the Carnegie front doors. Bacus said he notice rust on the Carnegie Building exterior stair railings.

Kiest, Jensen and Cunningham leave at 6:37 pm.

**Executive session started 6:37 pm.**

**9. ADJOURNMENT:** Vinyard asked for a motion to adjourn the Lincoln Public Library Board Meeting for April 21, 2022. Zwilling seconded. Motion carried 5 – 0.

Meeting ended 7:15 pm

Respectively submitted,

Caroline Kiest  
Recording Secretary