

**LINCOLN PUBLIC LIBRARY  
BOARD OF TRUSTEES  
COMMITTEE MEETING MINUTES**

**March 11, 2021**

**620 Broadway St.**

**PRESENT:** Bill Vinyard, Susan Rohrer, Keith Leesman, Stu Churchill, Thomas Zwilling  
**ALSO PRESENT:** Mike Starasta, Caroline Kiest, April Jensen, Donna Cunningham, and Erik Knecht from Knecht Construction.

**1. CALL TO ORDER:** Vinyard calls the meeting to order at 4:02 pm

**2. ADDITIONS TO THE AGENDA:** None

**5. OTHER BUSINESS/ UPDATE ON TILE:** Starasta emailed Ackerman. Vinyard texted Ackerman and no contract has been signed yet. Jensen said Ackerman will sign a contract on Friday. Ackerman said the cost of materials has gone up and there is additional \$1,000.00 for marble. Leesman makes a motion to increase the estimate to \$11,500.00 with a signed contract. Churchill said the contract must have a finish date. Rohrer asked why Ackerman hadn't ordered the tile. Rohrer seconded. Motion carried 5 – 0.

**4. ERIK KNECHT PRESENTING BOUT WORK IN AND ON THE**

**ANNEX:** Vinyard asked Erik about the estimate for the interior Annex door. Vinyard asked about the bill for \$500.00. Erik said that was from the first repair on the roof. Vinyard asked about \$600.00. Erik said that bill was from the second repair on the roof. Vinyard asked about additional roof patches. Leesman asked what account the roof repair was coming from. Vinyard said the Maintenance funds. Vinyard said for 100 roof patches the cost will be \$850.00, ceiling tile replacements will cost \$1,000.00 including labor.

Anderson arrives at 4:25 pm.

Rohrer asked Erik if there will be more roof leaks. Erik said there is a possibility. Zwilling made a motion \$850.00 for 100 roof patches. Churchill seconded. Motion carried 6 -0. Zwilling made motion to accept the bid \$1,000.00 for replacement ceiling tiles at \$250.00 and labor \$750.00. Rohrer seconded. Motion carried 6 – 0.

Vinyard asked Erik about the interior Annex door including installing signs and panic bar. Eric said the completion would be estimated March 31. Erik said \$2,250.00 could be paid either up front or on the start date. Leesman asked about the electrical conduit. Erik said the wire could be either molded or cut out. Eric will using 110 wiring for the lights. Leesman asked about the electrical outlets. Erik said the outlets could be either molded or rewired. Rohrer asked about the other side of the wall. Erik said the other side of the wall doesn't have any electrical outlets. Eric said it will be fairly easy to make electrical reconnections. Vinyard asked Erik about the estimate

for two doors. Erik said the estimate complies with Fire safety. Erik passed around drawings of the doors. Anderson asked if the larger opening was needed. Vinyard said 36 inches for single door or 48 inches for two doors. Anderson said the bigger doors would be better in case we need to get 2 lines of people out of the building. Churchill asked if the doors will be glass. Erik said there is an option of 9 or 15 inch lights. Zwilling asked if the doors will stay open. Kiest said no due to safety and no book stacks. Vinyard said the doors double hinged and surface mounted. Erik said the door could be easily dismantled. Leesman said the doors need to have a kick plate. Rohrer asked if the glass can be easily damaged. Erik will verify about the glass. Anderson said have the 9 light instead of the 15 light. Erik asked if the doors should have a smooth finish. Jensen said keeping with the aesthetic of the Annex building the doors should not be wood. Anderson asked if one side of the doors could be painted. Rohrer asked about the current hanging wires. Erik would redirect the wires to the closet. Rohrer makes a motion to have 2 interior doors instead of 1 interior door with the same estimate. Anderson seconded. Motion carried 6 – 0. Eric said ½ light. Anderson said the doors should have a raised panel. Erik checked with the Lincoln Fire Dept. that the library is single occupancy, the door doesn't need to be fire coded and the second door leading to the lobby will have a panic bar installed. Erik will ask about the estimate for the light.

**EXECUTIVE SESSION - Including 5 ILCS120/02(c) (1) and/or (6) to discuss Director's Performance Review.**

**6. ADJOURN:** LIBRARY Board Committee Meeting adjourned at 5:30 pm.